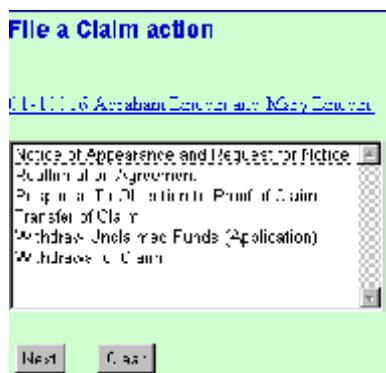# RESPONSE TO OBJECTION TO PROOF OF CLAIM

*        Click **Bankruptcy**.

*        Click **Creditor Claim Actions**.

*        At the next screen, enter your Case Number.

*        Click **Next**.

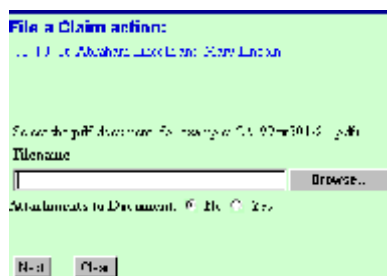             The Document Selection screen appears as shown below.



*        Select **Response to Objection to Proof of Claim**.

*        Click **Next**.

*        At the next screen, verify your Case Name and Number.

*        Click **Next**.

             The **PDF Selection** screen appears as shown below.
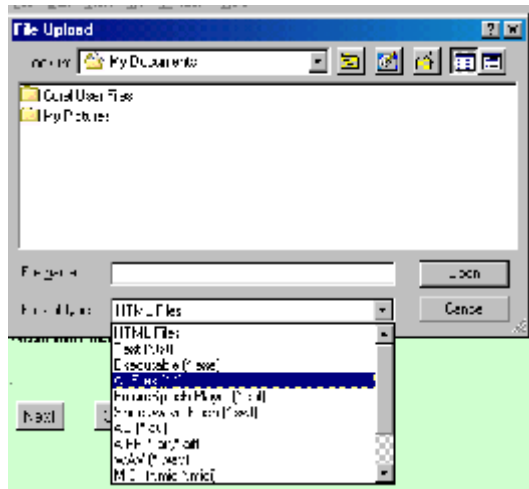
You must locate, preview and associate the PDF file.

\*        Click the **Browse** button.

        The File Upload screen appears as shown below.

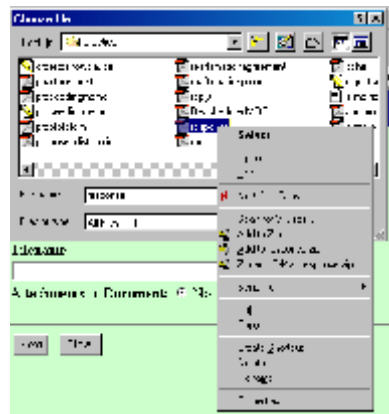\*        Click the down arrow to the right of the **Files of type** field as shown.



\*        In the drop-down box, click on **All Files(\*.\*)**.

\*        Locate the appropriate PDF file.

**NOTE:**        **Always preview a file before you associate it with the docket entry.**
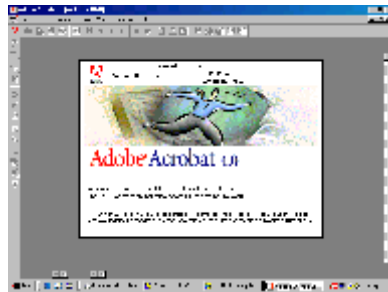
\*        To preview the file, right click on the file.

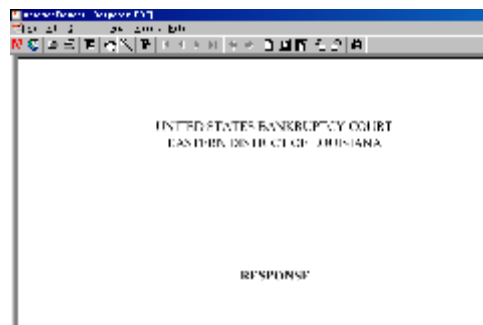        A drop-down menu as shown below will appear.



\*        Click **Open** on the drop-down menu to view the file.

The following screen will flash as Adobe Acrobat Reader opens.

The selected file will open with Adobe Acrobat Reader.

\* Check the file to confirm that it is the correct one.

\* Close Acrobat Reader by clicking the **X** on the (blue) Adobe Title bar.

This will bring you back to the File Upload window.

\* Double click the PDF file or click the **Open** button as indicated in the File Upload window below.
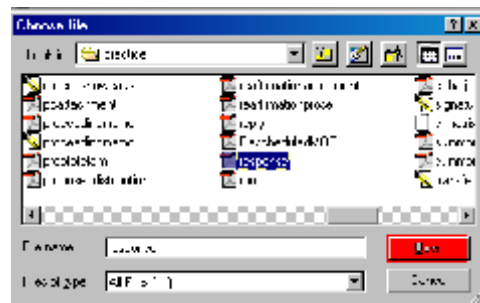
This associates the PDF file with the docket entry as shown in the screen below.



\*      Click **Next**.

The reference screen appears as shown below prompting if this refers to an existing document.



\*      Select the box to indicate yes.

\*      Click **Next**.

The **Category Selection** screen appears as shown below.

\* Select **Claims** as shown below.



\* Click **Next**.

The next screen displays all the pending pleadings relating to claims in the case.



\* Select the box to the left of the Objection to Claim to which the response refers.

\* Click **Next**.

The Modify Text screen appears as shown below.

* In the second text box, type the creditor's name as shown below.

* In the third text box, type **#(claim number)**.



* Click **Next**.

The Final Text screen appears as shown below.



* Be sure there are no typographical errors.  If it's correct, click **Next**.

The Notice of Electronic Filing appears as shown on the next page.

## File a Claim action:

01-10016 Abraham Lincoln and Mary Lincoln

Notice of Electronic Filing

The following transaction was received from Crosby, Harold entered on 3/19/2007 at 1:47 PM CST and filed on 3/19/2007
Case Name:        Abraham Lincoln and Mary Lincoln
Case Number:      01-10016
Document Number: 402

**Docket Text:**
Response to Objection to Proof of Claim. Response filed by Monarch Financial Services (Crosby, Harold)

The following document(s) are associated with this transaction:

Document description:Main Document
Original filename:L:\practice\response.PDF
Electronic document Stamp:
[STAMP bkecfStamp_ID=986624940 [Date=3/19/2007] [FileNumber=91027-0] [
30e93d390a396f18962b08ab9e19cd42cbacc300_e66096cdf013c00239f90244ca03
492f936cf296936da3c94c9293b6c6792fbe176ce3d4e1eec9ac0T1]]

01-10016 Notice will be electronically mailed to:

Hesty Crosby      ccrosby@email.com

Ian Crosby       tncrosby@zworld.com,

01-10016 Notice will not be electronically mailed to:

Joe Crosby
3300 Old Clary Road
New Orleans, LA 70123

Alice Harvey
Seale Daigle & Ross,
11750 Hardscene Ave
Suite P
Baton Rouge, LA 70016